



BIOGRAPHY



HELEN STRECK [Records Management Consultant]

San Francisco

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Biography

Helen serves as records management consultant in Shook, Hardy & Bacon's Tort Section. Her expertise in records and information management has its foundation in real world experiences forged from a career in the business that spans over 25 years. In conjunction with lawyers from the SHB eDiscovery, Data & Document Management Practice, Helen provides guidance in all aspects of records and information management consistent with good corporate practices and records and information management compliance programs. She has consulted on all aspects of records and information management, including program strategy development, development and implementation of litigation hold protocols, electronic discovery response plans and data privacy initiatives.

Before joining SHB, Helen was the director of corporate records and information management for Amgen, Inc., and records and contract manager at Genentech Inc. Her experience includes designing corporate level records and information management programs to meet regulatory, legal and company requirements. In this capacity, she has crafted record governance strategies for diverse organizations and built concrete actionable steps for implementation across a broad spectrum of departments and countries.

Helen is active in ARMA International, where she has served on the board of its Educational Foundation and as a past international board member. She has also developed and delivered several courses on business strategies and ethics. Her most recent speaking engagements include "Shifting an Organizational Culture Towards RIM" (2007) and "Effective Business Communications" (May 2007). In addition, she has published articles in various professional newsletters and contributes as an online monthly columnist to *Infonomics Magazine*, the official magazine of AIIM (the Association for Information and Image Management).

Publications

Helen Streck, *The Art of Language: Communicating Between Legal, IT and RIM*, *Infonomics Magazine*, September 2008

Helen Streck, monthly columnist for *Infonomics Magazine*

Makai Fisher & Helen Streck, *Keeping Up With The Joneses: Are Your Records And Information Programs Up-To-Date?*, *San Francisco Daily Journal*, August 13, 2008

Memberships

Member, ARMA International

Board member, ARMA International Education Foundation, 2004-2007

Board member, ARMA International, 2000-2003

Region manager, ARMA International, 1998-2000

Chapter president, Silicon Valley Chapter of ARMA International, 1990-1992

Chapter board member, Silicon Valley Chapter of ARMA International, 1984-1992

Awards

ARMA International Board Member Award for Service

Helen M. Streck Service Award from the Silicon Valley Chapter (first recipient)

ARMA International's Distinguished Service Award

Education

1982 B.S., Oklahoma University (Laboratory Technology)

1979 A.S., St. Gregory's University (Natural Sciences)

2009 Certified Records Management (CRM) Candidate

PRACTICE AREAS

eDiscovery, Data & Document Management